



## Application guidelines: Villum Synergy Programme

The application must include the items below and in the following order:

*(Please note that you must use the font Times Roman 12 pt, 1.15 line spacing, with a page margin of at least 2 cm (top, bottom and sides) throughout the application. Text exceeding the limits given below will not be considered by the selection committee).*

### **A: Project title and applicants**

Project title

Name and affiliation of PI 1 (Methodological expert)

Name and affiliation of PI 2 (Domain expert)

*The following refers to Full applications of max. 10 pages, meaning you need to divide e.g. the number of characters by two for Initiation applications of max. five pages. Applications which exceed the number of required pages will be rejected.*

### **B: Summary of the application** - 2,500 characters incl. spaces

You should not think of the application summary as a technical paper.

The summary should instead describe the idea, research field and state of the art in layperson's terms.

The aim is to get across the importance of what you are doing, how you are doing it, how it contributes to extending the state of the art and the expertise you have that qualifies you for success.

### **C: Scientific achievements/discoveries** – 3,000 characters incl. spaces

List your most important scientific achievements/discoveries and explain how they have affected, or likely will affect, the research field(s). You may refer to your most important publications, as listed in section D; see below.

### **D: Important publications**

List and provide a link to up to four of your publications and explain why you consider the publications significant.

### **E: Current research and future ambitions** – Five pages max, including illustrations and tables.

The five pages must include your research plan but also e.g. a description of what kind of new insights, results and/or new tools and methods this interdisciplinary research may produce? How will your research redefine the research in each of the respective field(s)? What is your competitive edge compared to other recognized research activities? You may refer to your most important publications

### **F: Research environment** – 2500 characters incl. spaces.

Provide information on the current research environment at the host institution. Elaborate on what defines a good research environment and how it can promote interdisciplinary collaboration.

### **G: Collaborations and recruitment** – 1500 characters incl. spaces.

Provide information on collaborations and, if relevant, how you plan to attract junior and senior researchers to your research group.

### **H: Research funding** – 1500 characters incl. spaces.

List the most competitive research funding you have received during the last five years and provide for each grant (max. six) a paragraph describing the impact\*.

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**I: Invited and keynote lectures** – 1500 characters incl. spaces.

List the six most important invited and keynote lectures, e.g. at international meetings, you have delivered during the last five years.

**J: PhD students** – 1500 characters incl. spaces.

Give the total number of PhD students that have obtained their doctoral degrees under your supervision during the last 10 years. List the names and current affiliations of selected students and describe your contributions to the development of their careers. You may also list important teaching programmes or courses you have headed or significantly contributed to; if relevant, please indicate the approximate number of ECTS-credits of your contributions.

**K: Scientific honours** – 1,500 characters, including spaces

List any scientific prizes/honours you have received and provide a paragraph describing the significance of each one.

**L: Other important topics** – 1,500 characters, including spaces Indicate your projected commitment to the current project, as a percentage of your total research obligations during the grant period.

**M: Reference list** – 1 page.

*\*When the word “impact” is used it refers to the scientific (and societal) effects of academic achievements (e.g. new methods, new knowledge) and capacity building (e.g. development of talents, establishment of collaborations/partnerships).*